



REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, October 5, 2021

IMPORTANT NOTICE

This meeting is being conducted in accordance with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic. The public may view the meeting live on the City's website at www.covinaca.gov or on local cable television, Spectrum channel 29 and Frontier Channel 42. To view from the website, hover over the Departments & Services tab until the drop-down menu appears and click on City Council Video Library under the City Council header. A live banner will appear at the start of the meeting.

Meeting Assistance Information: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@covinaca.gov or 626-384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 PM – WILL NOT BE HELD**

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 PM**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members: Walter Allen, III, John C. King, Victor Linares, Mayor Pro Tem/Vice-Chair Patricia Cortez, and Mayor/Chair Jorge A. Marquez

PLEDGE OF ALLEGIANCE

Led by Mayor Marquez

INVOCATION

Given by Covina Police Chaplain Ron Butler

PRESENTATIONS - NONE.

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each, unless, for good cause, the Mayor/Chairperson amends the time limit.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

CC 1. Minutes

Staff Recommendation:

Approve the Minutes of the September 21, 2021, Special Study Session Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority joint with the Planning Commission.

2021 09 21 Minutes CC & PC Spc Study Session Draft

CC 2. Minutes

Staff Recommendation:

Approve the Minutes of the September 21, 2021, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

2021 09 21 Minutes CC Draft

CC 3. Payment of Demands

Staff Recommendation:

Approve Payment of Demands in the amount of \$3,215,667.33.

Agenda Report - Payment of Demands SEPT 3 - SEPT 16 2021 - Pdf

- CC 4. Resolution CC 2021-111 Updating the 2021 and 2022 Part Time Salary Schedules

Staff Recommendation:

Adopt **Resolution CC 2021-111** to update the 2021 and 2022 Part Time Salary Schedules to revise the salary range for the Custodian and City Resource Specialist job classifications.

[Agenda Report - Resolution CC 2021-111 PT Salary Schedules 21-22 - Pdf](#)

- CC 5. A Resolution of the City Council of the City of Covina Amending the 2021-22 Fiscal Year Operating Budget to Appropriate \$250,000.00 in Bond Proceeds from the Successor Agency to the Covina Redevelopment Agency and Establish the Covina Recreation Village Project Account (Account No.2055-4950-55100-P2202) for the Purpose of Facilitating the Development of the Covina Recreation Village Project (301 E. Front Street and 707 N. Barranca Avenue)

Staff Recommendation:

Adopt **Resolution CC 2021-112**, amending the Fiscal Year 2021-2022 Operating Budget to appropriate \$250,000 from the Redevelopment Bond Funds to establish the Covina Recreation Village Project Account (Account No. 2055-4950-55100-P2202) for the purpose of facilitating the development of the Covina Recreation Village project located at 301 E. Front Street and 707 N. Barranca Avenue.

[Agenda Report - Resolution CC 2021-112 Recreation Village Budget Amendment - Pdf](#)

- CC 6. Second Amendment to Agreement with Environmental Sciences Associates, Inc. for Environmental Consulting Services

Staff Recommendation:

Authorize the City Manager to execute the Second Amendment to Agreement with Environmental Sciences Associates, Inc. for Environmental Consulting Services through December 31, 2024, in an amount not-to-exceed \$101,455 and establish a 10% contingency allowance of \$10,145.50 for unforeseen expenses if needed.

[Agenda Report - Environmental Sciences Associates Second Amendment - Pdf](#)

- CC 7. Badillo Street Improvements & San Bernardino Road Rehabilitation Project – Final Acceptance and Filing Notice of Completion

Staff Recommendation:

1. Accept the work performed by Sequel Contractors, Inc; and
2. Authorize the City Clerk to file a Notice of Completion for the Badillo Street Improvements Project & San Bernardino Road Rehabilitation Project.

[Agenda Report - Badillo St Improvements & San Bernardino Rd Rehab NOC - Pdf](#)

- CC 8. Sewer Manhole Adjustment Project

Staff Recommendation:

1. Award a contract for the Sewer Manhole Adjustment Project to GRBCON, Inc. as the lowest responsive and responsible bidder in an amount not-to-exceed \$48,220 and authorize the City Manager to execute the Contract; and

2. Authorize an amount of \$1,780 as a contingency to cover the cost of unforeseen construction expenses.

Agenda Report - Sewer Manhole Adjustment Project - GRBCON, Inc Contract - Pdf

- CC 9. Covina Park Improvement Project – Trash Enclosure Installation Project - Final Acceptance and Filing Notice of Completion

Staff Recommendation:

1. Accept the work performed by FS Contractors, Inc; and
2. Authorize the City Clerk to file a Notice of Completion for the Covina Park Improvement Project – Trash Enclosure Installation Project.

Agenda Report - NOC - Covina Park Trash Enclosure Installation - Pdf

- CC 10. Consideration of Amending the Existing Tank Space Lease Agreement between the City of Covina and Los Angeles SMSA Limited Partnership, dba Verizon Wireless, for Increased Space on the Existing Wireless Communication Facility at the Roycove Reservoir Property

Staff Recommendation:

Authorize the City Manager to execute the first amendment to existing communications facility tank lease between the City of Covina and Los Angeles SMSA Limited Partnership, dba Verizon Wireless.

Agenda Report - Verizon First Amendment - Communications Facility Tank Lease - Pdf

- CC 11. Second Amendment to the Memorandum of Understanding with the Cities of West Covina, Azusa, Duarte, and Glendora for the Measure H Priority Area 2 "2018 Cities Homelessness Plan Implementation" Grant from the County of Los Angeles

Staff Recommendation:

That the City Council and Covina Housing Authority Board authorize the City Manager/Executive Director to execute the Second Amendment to the Memorandum of Understanding with the Cities of West Covina, Azusa, Duarte, and Glendora for the Measure H Priority Area 2 "2018 Cities Homelessness Plan Implementation" Grant from the County of Los Angeles and related documents.

Agenda Report - MOU Second Amendment with Cities of West Covina, Azusa, Duarte, and Glendora - Pdf

- CC 12. Memorandum(s) of Understanding with Azusa, Covina, and Charter Oak Unified School Districts Regarding School Resource Officers

Staff Recommendation:

Approve Memorandum(s) of Understanding with Azusa, Covina, and Charter Oak Unified School Districts regarding School Resource Officers.

Agenda Report - SRO MOUs with AUSD, COUSD, & CVUSD - Pdf

- CC 13. Resolution CC 2021-113 - A Resolution of the City Council of the City of Covina to Appropriate the \$400,000 Deposit Provided by Trumark Homes Pursuant to the Vita Pakt Put Option Agreement for Community Development Services

Staff Recommendation:

Adopt **Resolution CC 2021-113** approving the appropriation of \$400,000 from the Trumark Deposit into Planning Consulting Account for mixed use overlay zone and other tasks (Account No. 1010-4010-51005-P2202).

Agenda Report - Resolution CC 2021-113 Trumark Deposit - Pdf

- CC 14. Disclosure, Waiver and Consent Regarding Representation of Covina Valley Unified School District Related to Crossing Guard Services Agreement

Staff Recommendation:

Authorize the City Manager to execute the Acknowledgement, Waiver and Consent prepared by Atkinson, Andelson, Loya, Ruud & Romo.

Agenda Report - Disclosure, Waiver and Consent - AALRR & CVUSD - Crossing Guard Svcs Agreement - Pdf

PUBLIC HEARINGS - NONE.

CONTINUED BUSINESS - NONE.

NEW BUSINESS - NONE.

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, October 19, 2021 at 6:30 p.m. for closed session and at 7:30 p.m. for open session inside the Council Chamber at City Hall, located at 125 East College Street, Covina, California, 91723.

The Covina City Clerk's Office does hereby declare that, in accordance with California Government Code Section 54954.2(a), the agenda for the Tuesday, October 5, 2021, meeting was posted on September 30, 2021, on the City's website and near the front entrances of: Covina City Hall, 125 East College Street, Covina; and the Covina Public Library, 234 N. Second Avenue, Covina.

If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 125 E. COLLEGE STREET, COVINA.